

# Avi Popat

(CA Finalist, B.com)

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 - Dahisar (E) - Mumbai – 400068

## Summary

Extremely motivated to constantly develop my skills & grow professionally & use analytical skills to automate vast piece of data into presentable one.

## Career Objective

To become Chartered Accountant & grow in career as Finance consultant

## Education/Qualification

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|---|
| Appeared For CA Finals - May - 2025       |
| CA Inter – G1(May - 2022), G2(Nov – 2023) |
| B.Com (L.S Raheja College) - 7.75 CGPS    |
| HSC (KES College) - 76%                   |
| SSC (SVP School) - 83%                    |

## Technical Skills

**Accounting** – Tally Prime/ERP, SAP

**Applications** – Microsoft Office

**Auditing & Taxation** – Winman, WebGST

## Personal Details

**Language** – English, Gujarati, Hindi, Marathi

**Interests** – Geo Politics, Travel, Music

**Strengths** – Strong analytical skills with grip on MS Excel, Focused, Learner

## Work Experience

**Tata International Ltd. (Distribution)**  
(Dec 2023 to Jan 2025) - Finance Executive (Africa)

- Calculation of FX Gain/Loss on FX Exposure on daily Basis & reporting to Management regularly
- Preparation of Daily/Weekly Cash flows reports - Direct & Indirect method
- Assisting in Preparation of Financial Statements to cross border countries
- Prepare & Consolidate Projected Financial statements & finding variances with MIS on monthly basis & Communicate on the same with Country FC's.
- Maintain Liquidity for operational efficiency for countries of African region

**Mehta Chokshi & Shah LLP**

(Dec 2020 to Nov 2023) - Article Assistant

### ❖ Statutory/Tax Audit (Dec 2022 – Nov 2023)

- Handled Statutory Audit & Tax Audit of a various-

- unlisted Companies engaged in Manufacturing, Trading.
- Preparation of Financial statements as per Accounting Standards required by Companies Act, 2013.
- Performed various outstation Audits such as a Stock audit, Fixed Asset Verification, Process Audit. - Prepared various reports required by management in a most summarized way.
- Performed various reporting requirements of Audit/CARO 2020 Reports which is required by SA's & Companies Act, 2013
- Filing of Income Tax forms (3CD).

### ❖ Internal Audit (Dec 2021 – Nov 2022) (Portfolio Management Company)

- Part of the Internal Audit team of leading PMS Company with approximate AUM of Rs.2000/- Crore. & more than a 1000 active clients.
- Major Scope of Audit was to look into the regular operations of PMS Company regularized by SEBI.
- Handled & analyzed large data of regular Buying & Selling of Securities backed by the research reports prepared by PMS.
- Various types of Reconciliation which includes Demat Accounts, Pool Bank Account, TDS Compliances
- Preparation of Internal Audit Reports based on findings of various procedures performed

### ❖ Indirect Taxation (Dec 2020 – Nov 2021)

- Preparation & Filing of Monthly & Quarterly GST Returns (GSTR 1/IFF & GSTR 3B) of clients from various industries such as Steel, Healthcare, E Commerce, Marketing
- Reconciliation of ITC of books with 2A/2B
- Filing of GST form 9/9C (GST Audit)
- PTRC & PTEC Returns of companies

**Hamilton Housewares Pvt. Ltd**

(Nov 2019 – May 2020) - Freelancing

- It was an Assignment based freelancing work
- Preparation of report of reconciliation between diversified range of a products of the Organization with E Commerce Operator such as Amazon, Flipkart, Snapdeal, Paytm.